



COVID-19 update

The health and safety of staff and clients is our top priority

Thursday 8 July 2021

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Clarified advice about the new COVID checklist

COVID Safe Checklist for Restricted Businesses

On Monday I advised that State Library and Anzac Square Memorial Galleries are no longer required to operate under a COVID Safe Site Plan.

Instead, both sites are now operating under the [new COVID Safe Checklist for Restricted Businesses](#). Please [read this document](#) so that you understand your responsibilities.

You should also be familiar with the capacities of each space as outlined in this document: [State Library of Queensland – COVID-19 Capacities Tables \(Occupiable Spaces\)](#).

If you are planning an event, you do not need to complete a COVID Safe Event Risk Assessment, but you need to ensure that you are planning and delivering the event in accordance with the COVID Safe Checklist for Restricted Businesses.

In the coming weeks, we will also prepare some checklists for regular activities, e.g. travel, visits to donors etc. These checklists will provide guidance on how to ensure you comply with the current restrictions.

Questions?

I appreciate there is a lot of information for staff to be across. Thank you for your continued efforts to stay up to date!

SMT will be briefed on the checklist in more detail at their next meeting (Wednesday 14 July). If you have any questions, please raise them with your SMT leader so they can ask them at the meeting.

Keep up the good work!

It's been great to see everybody wearing their face masks in the workplace this week. Thank you! Remember that masks are mandatory at all times when you are front of house, and back of house if you can't maintain 1.5m from others.

Keep checking the list of [active contact tracing alerts](#) and follow Queensland Health advice if you were in the any of the locations at the relevant times.

Thank you,
Vicki