

APPENDICES

Appendix A:

LIBRARY BOARD MEMBERS, ATTENDANCE, REMUNERATION AND EXPENSES

	MEMBER		MEETINGS 2024-25		APPROVED ANNUAL, SESSIONAL OR DAILY FEE	APPROVED SUB-COMMITTEE FEES, IF APPLICABLE	ACTUAL FEES RECEIVED
	FROM	TO	ELIGIBLE	ATTENDED			
Mrs Debbie Best (Chair)	31 Mar 2022	28 Feb 2023	7	7	\$12,000 pa	\$1,000 pa	\$13,000
	1 Mar 2023	28 Feb 2026					
Emeritus Professor Tom Cochrane AM (Deputy Chair)	1 Mar 2017	28 Feb 2026	7	6	\$4,000 pa	N/A	\$4,000
Ms Cheryl Buchanan	26 Aug 2021	25 Aug 2027	7	6	\$4,000 pa	N/A	\$2,348
Cr Matt Burnett	22 Jun 2023	30 Aug 2024	1	1	N/A	N/A	N/A
Ms Kim Hughes	1 Mar 2023	28 Feb 2026	7	6	\$4,000 pa	\$1,000 pa	\$5,000
Mr Robert McLellan	2 May 2024	1 May 2027	7	6	\$4,000 pa	N/A	\$4,000
Ms Nicola Padget	1 Mar 2020	28 Feb 2026	7	6	\$4,000 pa	\$2,000 pa	\$6,000
Cr George Seymour	26 Aug 2024	25 Aug 2027	7	6	N/A	N/A	N/A
Dr Jodie Siganto	1 Mar 2020	28 Feb 2026	7	7	\$4,000 pa	\$1,000 pa	\$5,000
Ms Courtney Talbot	1 Mar 2023	28 Feb 2026	7	7	\$4,000 pa	N/A	\$4,000

Total out of pocket expenses: \$7,107.39

Note: Cheryl Buchanan became eligible for board fees from 30 November 2024 when her role as a member of the Truth-telling and Healing Inquiry concluded.

Appendix B:

QUEENSLAND LIBRARY FOUNDATION COUNCIL MEMBERS,
ATTENDANCE AND EXPENSES

	APPOINTMENT DATE	TERM END DATE	MEETINGS 2024-25		POSITION
			ELIGIBLE	ATTENDED	
Ms Courtney Talbot	7 Jul 2014	14 May 2021	5	5	Company Director
	6 Sep 2021	5 Sep 2026			President (from 5/9/2023)
Mr Michael Hogan	6 Sep 2023	5 Sep 2026	5	5	Company Director
Ms Helen Barnard	14 Oct 2019	31 Jan 2026	5	4	Company Director
Mr Jim Briscoe	6 Sep 2023	6 Jun 2025	4	3	Company Director
Ms Susan Hocking	1 Feb 2023	31 Jan 2026	5	3	Company Director
Mr Tony Kinivan	14 Oct 2019	13 Oct 2022	5	0	Company Director
	1 Feb 2023	18 Jun 2025			
Mr Ken MacDonald AM	14 Oct 2019	13 Oct 2022	5	4	Company Director
	1 Feb 2023	31 Jan 2026			
Mrs Debbie Best	1 Mar 2023	28 Feb 2026	5	4	Ex-officio Company Director and Chair, Library Board of Queensland
Ms Vicki McDonald AM	5 Sep 2016	4 Sep 2026	5	5	Ex-officio Company Director and State Librarian and CEO
Emeritus Professor Tom Cochrane AM	N/A	N/A	1	1	Library Board of Queensland Deputy Chair as proxy for Chair

The names of each person holding the position of Councillor of the Queensland Library Foundation during the financial year were:

Ms Courtney Talbot
Mr Michael Hogan
Ms Helen Barnard
Mr Jim Briscoe (resigned 6 June 2025)
Ms Susan Hocking
Mr Tony Kinivan (resigned 18 June 2025)
Mr Ken MacDonald AM
Mrs Debbie Best
Ms Vicki McDonald AM

Total out-of-pocket expenses: nil

The Foundation was established by the Library Board of Queensland (the Library Board) under the powers defined by the *Libraries Act 1988* (Qld). It is a not-for-profit company, Limited by Guarantee, registered under the *Corporations Act 2001* (Cth). Since 2002-03, the Foundation's financial statements have been consolidated into those of the parent entity, the Library Board, in accordance with Australian Accounting Standards.

Appendix C:

COMPLIANCE CHECKLIST

SUMMARY OF REQUIREMENT		BASIS FOR REQUIREMENT	ANNUAL REPORT REFERENCE
Letter of compliance	A letter of compliance from the accountable officer or statutory body to the relevant Minister/s	ARRs – section 7	3
Accessibility	Table of contents	ARRs – section 9.1	4
	Glossary		94
	Public availability	ARRs – section 9.2	95
	Interpreter service statement	<i>Queensland Government Language Services Policy</i> ARRs – section 9.3	95
	Copyright notice	<i>Copyright Act 1968</i> ARRs – section 9.4	95
	Information Licensing	<i>QGEA – Information Licensing</i> ARRs – section 9.5	95
General information	Introductory Information	ARRs – section 10	8
Non-financial performance	Government's objectives for the community and whole-of-government plans/specific initiatives	ARRs – section 11.1	9
	Agency objectives and performance indicators	ARRs – section 11.2	17
	Agency service areas and service standards	ARRs – section 11.3	17
	Summary of financial performance	ARRs – section 12.1	50
Financial performance	Organisational structure	ARRs – section 13.1	44
	Executive management	ARRs – section 13.2	45
	Government bodies (statutory bodies and other entities)	ARRs – section 13.3	46
	Public Sector Ethics	<i>Public Sector Ethics Act 1994</i> ARRs – section 13.4	40
	Human Rights	<i>Human Rights Act 2019</i> ARRs – section 13.5	41
	Queensland public service values	ARRs – section 13.6	n/a
Governance – risk management and accountability	Risk management	ARRs – section 14.1	40, 46, Appendix A
	Audit committee	ARRs – section 14.2	40, 46, Appendix A
	Internal audit	ARRs – section 14.3	40
	External scrutiny	ARRs – section 14.4	40
	Information systems and recordkeeping	ARRs – section 14.5	40
	Information Security attestation	ARRs – section 14.6	40
Governance – human resources	Strategic workforce planning and performance	ARRs – section 15.1	39
	Early retirement, redundancy and retrenchment	Directive No.04/18 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 15.2	n/a
Open Data	Statement advising publication of information	ARRs – section 16	41
	Consultancies	ARRs – section 31.1	data.qld.gov.au
	Overseas travel	ARRs – section 31.2	data.qld.gov.au
	Queensland Language Services Policy	ARRs – section 31.3	data.qld.gov.au
	Charter of Victims' Rights	<i>VCSVRB Act 2024</i> ARRs – section 31.4	data.qld.gov.au
Financial statements	Certification of financial statements	FAA – section 62 FPMS – sections 38, 39 and 46 ARRs – section 17.1	87
	Independent Auditor's Report	FAA – section 62 FPMS – section 46 ARRs – section 17.2	88

FAA *Financial Accountability Act 2009* (Qld)

FPMS *Financial and Performance Management Standard 2019* (Qld)

ARRs Annual report requirements for Queensland Government agencies

GLOSSARY

AI	Artificial intelligence
AIATSIS	Australian Institute of Aboriginal and Torres Strait Islander Studies
AISA	Australian Information Security Association A not-for-profit organisation and charity that champions the development of a robust information security sector
ALIA	Australian Library and Information Association
ARC	Australian Research Council
ARMC	Audit and Risk Management Committee
ARRs	Annual report requirements for Queensland Government agencies
ATO	Australian Taxation Office
BDO	An accountancy and advisory organisation
CAA	Corporate Administration Agency A shared service agency providing services for State Library
DPC	Department of the Premier and Cabinet
EBA	Enterprise bargaining agreement
eDRMS	Electronic document and record management system
FAA	<i>Financial Accountability Act 2009</i> (Qld)
FBT	Fringe benefits tax
FPMS	<i>Financial and Performance Management Standard 2019</i> (Qld)
FTE	Full-time equivalent
GLAM	Galleries, libraries, archives and museums An industry sector
GST	Goods and services tax
IAG	Indigenous Advisory Group
ICIP	Indigenous Cultural and Intellectual Property
ICT	Information and Communications Technology Includes any communication device or application, though often used to refer to digital communications
IFLA	International Federation of Library Associations and Institutions
IKC	Indigenous Knowledge Centre A communal hub operated in partnership with Aboriginal and Torres Strait Island councils that combines traditional library services and internet access with lifelong learning opportunities, and provides a keeping place for recording, accessing and celebrating the unique Indigenous cultures of Queensland

ITTB	Interim Truth and Treaty Body
KMP	Key Management Personnel
KPMG	A global network of professional firms providing audit, tax and advisory services
LGAQ	Local Government Association of Queensland
LSL	Long service leave
MOHRI	Minimum Obligatory Human Resource Information
NAIDOC	National Aborigines and Islanders Day Observance Committee
NED	National edeposit
NSLA	National and State Libraries Australasia Australia's and New Zealand's national and state libraries working together
PLAG	Public Libraries Advisory Group
Q ANZAC 100	A 5-year project of legacy initiatives supported by the Queensland Government to commemorate the centenary of the First World War and Anzac history
QAO	Queensland Audit Office
QBI	Queensland Brain Institute
QGEA	Queensland Government Enterprise Architecture
QPLA	Queensland Public Libraries Association
QUT	Queensland University of Technology
QVC	Queensland Veterans' Council
QWC	Queensland Writers Centre
RLQ	Rural Libraries Queensland
the Foundation	Queensland Library Foundation
UQ	The University of Queensland
UQP	University of Queensland Press
VALA	An independent, Australian-based not-for-profit organisation that supports the use and understanding of information technology in libraries and the GLAM sector
VCSVRB	<i>Victims' Commissioner and Sexual Violence Review Board Act 2024</i> (Qld)

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The Annual Report documents State Library of Queensland's activities, initiatives and achievements during 2024–25 and shows how it met its objectives for the year and addressed government policy priorities.

An electronic copy of this report and the compliance checklist are available at slq.qld.gov.au/about-us/corporate-information/annual-report-library-board-queensland or a printed copy is available by contacting Communications on media@slq.qld.gov.au or 07 3842 9847.

For further information about this report, please contact the Office of the State Librarian by phone on 07 3840 7901 or email governance@slq.qld.gov.au.

State Library is committed to open and accountable governance and welcomes feedback on this report. Please email comments or suggestions to info@slq.qld.gov.au or complete the feedback form on the Get Involved website (getinvolved.qld.gov.au/gi/).

Library Board of Queensland Annual Report for the year ended 30 June 2025

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