STATE LIBRARY
QUEENSLAND

Government Research and Information Library (GRAIL)

Schedule of due diligence services and fees

Company and personal due diligence searches are conducted for nominees being considered for awards, grants, contracts, senior government positions or board appointments.

Please submit all due diligence requests via our request form.

Normal response time is 5 business days. If your request is urgent or you require a response sooner, please contact GRAIL on 07 3842 9660 or email: grail@slq.qld.gov.au.

What we need from you

To assist GRAIL to provide accurate and timely results, please provide the following details.

Company	Individual/Company Director
Company ACN or ABN	Full Name/s (include "also-known-as" and maiden names)
Company Name in full	Date/s of Birth
	Place/s of Birth (if known)
	Current address/es (if known)

Privacy and confidentiality

State Library is subject to privacy legislation which applies to the Queensland public sector and all due diligence searches are treated confidentially.

Agencies are responsible for notifying and/or seeking consent from people and companies who are the subject of due diligence searches.

Timeframes

Timeframes for requests are:

Priority	Supply time
Extreme	Required within 24 hours (subject to urgent fee of $130)
High	2-3 business days
Normal	4-5 business days
Low	5+ business days

Searches and fees

The following are included in **standard** due diligence searches. Please contact GRAIL if you would like examples of reports.

If you require searches in addition, or a variation, to those below please include this in your request.

Reports are sourced from a registered vendor including Experian, Australian Financial Security Authority (AFSA), and CITEC Confirm.

GRAIL will provide the results of searches however we cannot analyse results.

Queensland Government

Service fees

Type of cost	Description	Fee
Search fee	Due diligence search charged **for first hour**.	$240
Additional search fee	Additional due diligence search per 30-minute increment thereafter.	$120
Urgent fee	For due diligence required within 24 hours, please contact GRAIL.	$130

Additional charges apply for each report provided. Costs for each report are listed on the following pages.

All costs will be invoiced on completion of request. All fees quoted are GST exclusive.

Company

Valid from 28 October 2026

Type of search	Description	Fee
Adverse media	**Standard adverse media search** covers all available Australian media, provided through *LexisNexis Nexis* platform. A list of titles is available on request. Searches are limited to the **last 5 years.**	Included in service fee
Company report	Company Verification Report – historical and current	$41
Court search	**Specialist court search** of available court listings and cases in relevant databases and state and federal courts. Please contact grail@slq.qld.gov.au to discuss prior to submission of request.	$15

Individual or company director

Valid from 28 October 2026

Type of search	Description	Fee
Adverse media	**Standard adverse media search** covers all available Australian media, provided through *LexisNexis Nexis* platform. A list of titles is available on request. Searches are limited to the **last 5 years.**	Included in service fee
ASIC directors extract	Searches on all company directors.	$43
Bankruptcy register	Searches on the National Personal Insolvency Index.	$38
ASIC banned and disqualified register	Searches on the banned and disqualified register provides information about people who have been: • disqualified from involvement in the management of a corporation. • disqualified from auditing self-managed superannuation funds (SMSFs), or • banned from practising in the financial services or credit industry.	Included in service fee

Type of search	Description	Fee
The Queensland lobbying register	The register is a list of professional lobbyists who have lobbied: • The Premier or another Minister • An Assistant Minister • A councillor • A public sector officer • A ministerial staff member or an Assistant Minister's staff member • The Leader of the Opposition • The Deputy Leader of the Opposition, and/or • A staff member in the office of the Leader of the Opposition.	Included in service fee
Queensland register of appointees to Government bodies	This register provides access to information about all appointments to Queensland Government bodies including statutory offices, boards, committees and statutory authorities.	Included in service fee
Court search	**Specialist court search** of available court listings and cases in relevant databases and state and federal courts. Please contact grail@slq.qld.gov.au to discuss prior to submission of request.	$15

Additional company reports

Valid from 28 October 2026

Type of search	Fee
Dual Score Report – current	$94
Dual Score Report – historical and current	$106
Company Verification Report – current (company report)	$30
Risk of failure – current	$78
Risk of failure – historical and current	$90
Risk of late payment with trade – current	$55
Risk of late payment with trade – historical and current	$67
Risk of late payment – current	$44
Risk of late payment – historical and current	$56
International company reports • Global Data Network Report • Global Credit Report • International Standard Company Profile • Global Ultimate Beneficial Ownership Report	Please see GRAIL International due diligence cost schedule